**State of California**

**Health and Human Services Agency**

**Department of Rehabilitation (DOR)**

## Blind Advisory Committee (BAC)

## Meeting Notice and Agenda

## Thursday, May 11, 2023

9:00 a.m. – 4:00 p.m.\*

DOR Central Office, 721 Capitol Mall, Room 301

Sacramento, CA 95814

## Public Participation Options

In-person at DOR Central Office, 721 Capitol Mall, Room 301, Sacramento, CA 95814

**Join Zoom Meeting**

<https://dor-ca-gov.zoom.us/j/88336843759?pwd=Q0lIZXZPMDhEczYwLzdUUURBNzd3Zz09>

Meeting ID: 883 3684 3759, Passcode: m!v+fz.0

**One tap mobile**

+16699006833,,88336843759#,,,,\*67806473# US (San Jose)

+14086380968,,88336843759#,,,,\*67806473# US (San Jose)

**Dial by your location**

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

Meeting ID: 883 3684 3759, Passcode: 67806473

Find your local number: <https://dor-ca-gov.zoom.us/u/krAXA3mPl>

Participant phone controls: Mute and unmute press \*6; Raise hand press \*9

# Agenda

Please note: Times are listed with the agenda items to assist attendees joining the meeting virtually and by phone. These times are estimates and subject to change. The BAC may act on any item listed in the agenda.

## Item 1: Welcome and Call to Order

## (9:00 – 9:05 a.m.)

Sarah Harris, BAC Chair

The Chair will welcome attendees, call the meeting to order, conduct a roll call of BAC members, and establish a quorum.  
The BAC Committee members are:

* Sandy Balani, BEP representative
* Bryan Bashin, NFBC representative
* Margaret Buchmann-Garcia, CRP representative
* Chris Fendrick, Education representative
* Sarah Harris, CCB representative
* Julie Parrish, CRP representative
* Joe Smith, Member at Large
* Cheryl Thurston, NFBC representative

**Item 2: Introductions of DOR staff and members of the public**

(9:05 - 9:10 a.m.)

Public comment

## Item 3: Approval of the BAC Meeting Minutes and Review of Action Items

(9:10 – 9:15 a.m.)

Sarah Harris, BAC Chair

The Chair will lead the Committee in the approval of the minutes from the February 9, 2023, BAC meeting and review of the action items.

Public comment

## Item 4: BAC Committee Members Network Updates

(9:15 – 9:30 a.m.)

BAC members will report on matters of interest in their networks and communities.

Public comment

**Item 5: Procurement**

(9:30 – 10:30 a.m.)

DOR Procurement Staff

DOR staff will explain the procurement process as it relates to purchasing goods and services for consumers. DOR staff will also provide an update on the approved vendor list on Cal-ATSD website.

Public comment

## Break (10:30 – 10:45 a.m.)

**Item 6:** **BEP Training Program Update**

(10:45 - 11:15 a.m.)

Marc Leyva, BEP Training Officer

Public comment

## Item 7: Updates on BAC Applicants & Appointments

## (11:15–11:30 a.m.)

## Sue Pelbath, Deputy Director Specialized Services

Public comment

## Item 8: BFS Success Stories

(11:30 – 12:00 p.m.)

Laura Rasmussen, District Administrator, DOR BFS District

DOR BFS District Team Members

BAC members will receive information on consumer success stories.

Public comment

## Lunch (12:00 – 1:00 p.m.)

## Item 9: Directorate Report

(1:00 – 2:00 p.m.)

Joe Xavier, DOR Director

BAC members will receive a report from the DOR Director on organizational, state, and federal issues of interest to the BAC. BAC members will have an opportunity to ask questions and have an interactive dialogue.

## Item 10: DOR Specialized Services Division Report-Highlights only, full report provided in written narrative.

## (2:00 – 2:45 p.m.)

Sue Pelbath, Deputy Director, DOR Specialized Services Division

Michael Thomas, Assistant Deputy Director, DOR Specialized Services Division

Peter Dawson, Regional Director, DOR BFS

Laura Rasmussen, District Administrator, DOR BFS District

Kelly Snow, Manager, DOR Business Enterprise Program

Eric Mazariegos, Acting Administrator, DOR Orientation Center for the Blind

Jay Harris, Manager, DOR Older Individuals who are Blind Program

BAC members will receive updates on the activities of DOR’s Blind Field Services District, Business Enterprise Program, Orientation Center for the Blind, and Older Individuals who are Blind Program.

Public comment

## Break (2:45 – 3:00 p.m.)

**Item 11:** **TaskForce Report: Service Standards**

(3:00 – 3:20 p.m.)

Sarah Harris, BAC Chair & Chris Fendrick, BAC Vice-Chair

BAC members and the public will receive updates of the taskforce’s progress including future meeting dates.

Public Comment

**Item 12: Residential Program data**

(3:20-3:40 p.m.)

Laura Rasmussen and Sue Pelbath

## BAC members and the public will receive data regarding consumer outcomes following attending residential training programs.

Public Comment

## Item 13: Identify future Agenda items

## (3:40 - 4:00 p.m.)

Sarah Harris, BAC Chair

Sarah will lead a discussion with committee members to identify future meeting agenda items.

Public comment

## Adjourn (4:00 p.m.) \*

# PUBLIC COMMENTS

Public comment relating to a specific agenda item will be taken at the end of the applicable agenda item or prior to a vote. Public comments on matters not on the agenda are taken at the beginning of the meeting. A speaker will have up to three minutes to make public comments and may not relinquish their time allotment to another speaker. Non-English speakers who utilize translators to make public comment will be allotted no more than six minutes unless they utilize simultaneous translation equipment. The BAC is precluded from discussing matters not on the agenda; however, BAC members may ask questions for clarification purposes.

# MEETING NOTICE AND AGENDA

This meeting notice and agenda and supplemental meeting materials are posted on the [BAC webpage](https://dor.ca.gov/Home/BAC). All times indicated and the order of business are approximate and subject to change.

\*The meeting will adjourn upon completion of the agenda. Interested members of the public may join virtually or use the teleconference line to listen to the meeting and/or provide public comment. The BAC is not responsible for unforeseen technical difficulties that may occur and is not obligated to postpone or delay its meeting in the event of unforeseen technical difficulties with the teleconference line or virtual meeting room.

# REASONABLE ACCOMMODATIONS

If you require a disability-related accommodation, materials in alternate format or auxiliary aids/services, please email [jennifer.wilbon@dor.ca.gov](mailto:jennifer.wilbon@dor.ca.gov) or call 916-558-5489, five days prior to the meeting.Any requests received after this date will be given consideration, but logistical constraints may not allow for their fulfillment.

# CONTACT PERSON

Jennifer Wilbon, Advisory Committee Analyst, DOR Specialized Services Division, [jennifer.wilbon@dor.ca.gov](mailto:jennifer.wilbon@dor.ca.gov). Phone: 916-558-5489.